

JIS-PCS Briefs

May, 2004

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Judicial Information Systems (888)339-1547

May 2004 Release

AFP Forms:

- New AFP Forms
- Formalizing AFP Process
- AFP outq File

The May 2004 release is scheduled to be sent out the week of May 24th. Attached is the enhancement list and release documentation outlining the changes that have been made in this release.



AFP Forms

In the last release, we included a few trial forms for your use in the new AFP format and the response we received was that the reprint capability was quite important. Although the AFP forms can't be reprinted, we have

changed the program so that when an AFP form is created the form is also created and stored in the DOC/SUM screen in the non-AFP version. If you need to reprint the form, the only version you can reprint is the non-AFP version.

We are continuing the process of developing our forms in AFP to enhance the appearance and improve readability.

The following forms have been created in AFP and are included in this release:



Individual Highlights:

Spring 2004 Release
AFP Forms
AFP Formalization
Date Entry on SCH/EVT
Caseload Part 4

Juvenile Forms:

JC03 - Order Appointing Attorney
JC10 - Order After Preliminary Hrg/Inq
JC11 - Order After Prelim- Not Removed
JC11a - Order After Prelim - Removed
JC17 - Order of Disposition, In Home -NA
JC19 - Supplemental Order of Disposition
JC22 - Blank Order
JC25 - Order of Disposition Com/Refer
JC36 - Request and Ord Term Court Juris
JC38 - Order for Reimbursement
JC57 - Supplemental Order of Disposition
JC59 - Order of Adjudication
JC63 - Order Terminating Parental Rights
JC64 - Order Following Perm Plan Hrg
JC76 - Order of Dispo Post Term Rev

Probate Forms:

PCM212 - Notice of Hearing on
Petition for Hospitalization
PC214 - Initial Ord Following
Hearing on Petition for Admission
PC562 - Notice of Hearing
PC564 - Proof of Service
PC631 - Ord Appointing Gdn of LII
PC632 - Ord Appt Temp Gdn of LII
PC633 - Letters of Guardianship



Judicial Information Systems



"Your printer outq must be set up in the new AFP outq maintenance file located on the F6 Command Selection menu."

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Formalizing the AFP Process

In the last release, you had to enter the form number followed by an "N" to print the forms in AFP. In this release, we are formalizing this process so that all you have to do is enter the form number and the system will make the decision to display and print either the AFP form or the non-AFP form.

First, you must have a properly configured laser printer to print the AFP version. Second, your printer outq must be entered in the new AFP outq maintenance file located on the F6 Command Selection menu before the system will print in AFP even if you have already printed forms in AFP.

Detailed instructions are attached for entering your printer outq into this file.

Also, when prompting on the form number requested field, the forms that can be produced in AFP will be displayed with an (*) asterisk in front of the form name.

Date Entry on the Event and Schedule Screens

Upon entry to the event or schedule screens, the date field will be blank. Once an entry has been made into this field, the system will retain that date and continue to display it until it is changed or until one of the following occur, the F3 key is pressed or the case is changed.

Event ADD Case# 00895019 Petition# 08950191 Type DL Filed 1204 1989
Jurist 19081 PREISEL Attny 12345 CROCKETT Worker 98212 SMITH
Name AA// DOB 610 1982 Gen M Race AI
Petition Opened 1201 1989 Jurist 19081 Adjud 208 1990 Jurist 19081 Code RAL
Offense: Date 1027 1989 Loc LCO Petitrn IPD SSN 012345678 CTN 2003521

Num Date Cg Typ Comments Jurist Attny
188 2004
Results Pgm Status
Placement Special Rate Placement Type Custody
Next Hearing Time Type Jurist Chg Courtroom
Party Type Attny Party Type Attny PPI
Bond: Type Amt Act Typ Date
Posted By Receipt
Curfew of Sun. thru Thurs. and Fri. and Sat.
Form nbr requested Sign Jurist
Nxt Tran EVT Type ADD Case# 00895019 Petn# 08950191 Event# Pty
F1=Help F2=Next Tran F3=Exit F4=Prompt F8=System
F8=Probate F9=Name Inq. F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal Notes

08/008
AFP 1990 - System successfully started

Caseload Part 4

We are in the process of analyzing and programming caseload part 4. Training sessions will be held this fall to cover any data entry changes

that will be necessary to accommodate this section of the caseload report.

Implementation of Section F, child

protective proceedings has been postponed and will be implemented with all other sections of the caseload report in 2005.

